



## TRAVERSE RIDGE SPECIAL SERVICE DISTRICT

Notice is hereby given that the Traverse Ridge Special Service District will hold a **Meeting on June 18, 2013 at approximately 10:20 p.m. (immediately following the Municipal Building Authority Meeting)** in the City Council Chambers at 1020 East Pioneer Road, Draper, Utah.

The agenda shall be as follows:

- 10:20 p.m. 1.0 Call to Order – Mayor Smith**
- 10:20 p.m. 2.0 Public Hearing - Resolution #TRSSD 13-03, Adopting the 2013-2014 Budget. Staff Presentation by Danyce Steck.**
- 10:30 p.m. 3.0 Public Hearing - Resolution #TRSSD 13-04, Amending the 2012-2013 Budget. Staff Presentation by Danyce Steck.**
- 10:40 p.m. 4.0 Motion to approve Minutes of June 18, 2013.**
- 10:45 p.m. 5.0 Adjournment**

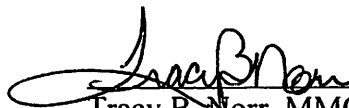
### SALT LAKE COUNTY/UTAH COUNTY, STATE OF UTAH

I, the City Recorder of Draper City, certify that copies of the agenda for the Traverse Ridge Special Service District meeting to be held the **18<sup>th</sup> day of June, 2013**, were posted on the Draper City Bulletin Board, Draper City website [www.draper.ut.us](http://www.draper.ut.us), the Utah Public Meeting Notice website at [www.utah.gov/pmn](http://www.utah.gov/pmn), and sent by facsimile to The Salt Lake Tribune and The Deseret News.

Date Posted: 06-14-2013

TRSSD Seal



  
 Tracy B. Norr, MMC, City Recorder  
 Draper City, State of Utah

#### PUBLIC HEARING PROCEDURE AND ORDER OF BUSINESS

*In compliance with the American with Disabilities Act, any individuals needing special accommodations including auxiliary communicative aides and services) during this meeting shall notify Tracy Norr, City Recorder, 576-6502 at least 24 hours prior to the meeting. Meetings of the Draper City Council may be conducted by electronic means pursuant to Utah Code Annotated Section 52-4-7.8. In such circumstances, contact will be established and maintained by telephone and the meeting will be conducted pursuant to the Rules, Policies and Procedures established by the Governing Body for electronic meeting.*

TRSSD  
AGENDA  
ITEM #2

# REQUEST FOR BOARD ACTION

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<b>To:</b>	<b>Mayor &amp; City Council</b>
<b>From:</b>	<b>Danyce Steck, Consultant</b>
<b>Date:</b>	<b>June 18, 2013</b>
<b>Subject:</b>	<b>Fiscal Year 2013-2014 TRSSD Budget Adoption</b>
<b>Applicant Presentation:</b>	<b>None</b>
<b>Staff Presentation:</b>	<b>Danyce Steck, Consultant</b>

<p><b>RECOMMENDATION:</b></p> <p>Approve Resolution TRSSD 13-03 adopting the budget for the year ending June 30, 2014 as proposed.</p>
<p><b>BACKGROUND AND FINDINGS:</b></p> <p>Please see attached staff report.</p>
<p><b>PREVIOUS LEGISLATIVE ACTION:</b></p> <p>Resolution TRSSD 13-02 adopting the Tentative Budget for the Traverse Ridge Special Service District for the year ending June 30, 2014.</p>
<p><b>FISCAL IMPACT: Finance Review:</b> _____</p> <p>See the attached budget report.</p>
<p><b>SUPPORTING DOCUMENTS:</b></p> <ul style="list-style-type: none"><li>• Resolution TRSSD 13-03 with exhibits</li><li>• Final Budget</li></ul>

**RESOLUTION NO. TRSSD 13-03**

**A RESOLUTION ADOPTING THE TRAVERSE RIDGE SPECIAL SERVICE DISTRICT BUDGET AND CERTIFIED TAX RATE FOR FISCAL YEAR 2013-14.**

**WHEREAS**, the Special Service District is required to adopt an operating budget for each fiscal year; and

**WHEREAS**, the City Council has held a public hearing to receive public comment regarding the proposed tax rates reflected in the operating budget; and

**WHEREAS**, the Office of the Salt Lake County Auditor and Utah County Auditor have provided a Certified Tax Rate to the Traverse Ridge Special Service District.

**WHEREAS**, the State of Utah Tax Commission has provided an approved Equalized Tax Rate to the Traverse Ridge Special Service District.

**NOW, THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF DRAPER CITY, ACTING AS THE TRAVERSE RIDGE SPECIAL SERVICE DISTRICT, STATE OF UTAH AS FOLLOWS:

**Section 1.** The following Equalized Property Tax Rate is established for the tax year 2012:

	<b><u>Salt Lake County</u></b>	<b><u>Utah County</u></b>
Traverse Ridge Special Service District	0.003360	0.003360

**Section 2.** That the details of this budget are more specifically outlined in the document entitled "Traverse Ridge Special Service District Budget, Fiscal Year Ending June 30, 2014" as incorporated herein, and established as the approved Fiscal Year 2013-14 budget.

**Section 3.** Severability. If any section, part, or provision of this Resolution is held invalid, or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts, and provisions of this Resolution shall be severable.

**Section 4.** Effective Date. This Resolution shall become effective immediately upon its passage.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF DRAPER CITY, ACTING AS  
THE BOARD OF DIRECTORS OF THE TRAVERSE RIDGE SPECIAL SERVICE  
DISTRICT, STATE OF UTAH, ON THE 18<sup>th</sup> DAY OF JUNE, 2013.**

**TRAVERSE RIDGE SPECIAL SERVICE DISTRICT**

**ATTEST:**

\_\_\_\_\_  
**City Recorder**

\_\_\_\_\_  
**Mayor**

**TRAVERSE RIDGE SPECIAL SERVICE DISTRICT**

City of Draper, Utah

	Actual FY 11-12	Estimate FY 12-13	Budget FY 12-13	Proposed FY 13-14
<b>BALANCE SUMMARY</b>				
Beginning Fund Balance	\$1,037,673	\$1,804,708	\$1,804,708	\$1,761,239
Change in Fund Balance	\$767,035	\$(43,469)	\$(324,483)	\$(1,614,474)
Ending Fund Balance	\$1,804,708	\$1,761,239	\$1,480,225	\$146,765

**REVENUE**

Salt Lake County					
82-30-1001	Property Tax	\$363,205	\$335,000	\$298,583	\$297,819
82-30-1002	Redemption (Delinquent) Tax	74,553	20,000	20,000	20,000
82-30-1003	Personal Property Tax	26,428	26,000	26,000	26,000
82-30-1004	Tax Interest	4,503	1,000		
Utah County					
82-30-1006	Property Tax	430,469	415,000	335,585	334,065
82-30-1007	Redemption (Delinquent) Tax	322,721	20,000	5,000	5,000
82-30-1008	Personal Property Tax	7,574	7,500	4,000	4,000
82-30-1009	Tax Interest	26,045	1,000		
82-30-2001	Earned Interest	16,532	12,500	5,000	
Total - Revenues		1,272,030	838,000	694,168	686,884

**EXPENDITURES**

Personnel					
82-40-1001	Full Time Wages	94,691	97,848	97,848	97,975
82-40-1003	On Call Pay	4,294	5,390	4,312	5,390
82-40-1004	Seasonal Wages	9,173	12,000	12,000	12,000
82-40-1008	Overtime		10,000	10,000	10,000
82-40-1101	Benefits	63,142	75,290	75,290	73,604
		171,299	200,528	199,450	198,969
Operations					
82-40-2001	Office Supplies				
82-40-2002	Printing			2,000	
82-40-2005	Public Notices	42		150	150
82-40-2101	Materials & Supplies	30		5,000	20,000
82-40-2104	Property Damage Repairs			4,000	
82-40-2107	Uniforms	885	1,326	1,326	1,326
82-40-2108	Snow Removal	28,361	15,000	35,000	25,000
82-40-2109	Equipment Storage Rental				
82-40-2110	Salt	127,687	130,000	150,000	150,000
82-40-2111	Sidewalk Repairs			4,000	
82-40-2112	Street Repairs	1,250	20,000	50,000	
82-40-2113	Street Signage	3,440		7,500	

**TRAVERSE RIDGE SPECIAL SERVICE DISTRICT**

City of Draper, Utah

	Actual FY 11-12	Estimate FY 12-13	Budget FY 12-13	Proposed FY 13-14
<b>EXPENDITURES (continued)</b>				
82-40-2118 Road Striping		20,000	5,000	20,000
82-40-2119 Slope Repairs	440	2,000	10,000	10,000
82-40-2201 Publications & Dues		1,800	1,000	1,000
82-40-2301 Service Agreements				
82-40-2401 Professional & Tech Svcs			1,000	
82-40-2501 Training	1,302	1,400	4,850	4,850
82-40-2701 Liability Insurance	2,488	4,408	5,450	5,450
82-40-2801 Communications	1,104	1,025	1,200	1,080
82-40-2803 Utilities	145	200	500	500
82-40-2804 Street Light Electricity				
82-40-2805 Street Light Repairs	18,021	30,500	65,000	55,000
82-40-2809 Administrative Fee	188,323	123,525	103,375	103,033
82-40-2901 Fleet Gas & Maintenance	72,121	80,000	100,000	100,000
82-40-2908 Collision Repair			5,000	5,000
<b>Subtotal - Operations</b>	<b>445,638</b>	<b>431,184</b>	<b>561,351</b>	<b>502,389</b>
<b>Capital Outlay</b>				
82-40-7010 Capital Outlay - Heavy Equip		248,707	256,800	
82-40-7015 Capital Outlay - Other Equip		1,050	1,050	
82-40-9541 Transfer to CIP				
Salt Dome	(111,942)			1,600,000
<b>Subtotal - Capital Outlay</b>	<b>(111,942)</b>	<b>249,757</b>	<b>257,850</b>	<b>1,600,000</b>
<b>Total - Expenditures</b>	<b>\$504,995</b>	<b>\$881,469</b>	<b>\$1,018,651</b>	<b>\$2,301,358</b>
<b>Net Change in Fund Balance</b>	<b>767,035</b>	<b>(43,469)</b>	<b>(324,483)</b>	<b>(1,614,474)</b>

TRSSD  
AGENDA  
ITEM #3



This information will be provided prior to the meeting.

TRSSD  
AGENDA  
ITEM #4

Motion to approve minutes:

I move that the minutes be prepared and mailed to each board member of the Traverse Ridge Special Service District. The Board will have ten days to review the minutes and submit any changes to the secretary. If after ten days, there are no changes the minutes will stand approved. If there are changes, the process will be followed until all changes are made and the Board is in agreement.